



PROCUREMENT OF IT EQUIPMENT - ICPAC/O/042/2024

In order to present the offer on the form and the content required, bidders should follow carefully the Tender Documents.

1. Timetable

	Date	Time
Deadline for submitting the quotation	15 December 2024	11.00 am
Delivery Location		Bid to be sent Electronically to the below email. Email: procurement@icpac.net IGAD Climate Prediction and Applications Centre (ICPAC)
Currency		Submit quote in Kenya Shillings

2. Content of the bid

The bid must contain a technical offer and a financial offer. **Bids to be sent Electronically.** The bids should be sent to Email: procurement@icpac.net before the deadline for submission as indicated above.

2.1. The technical offer

In order to prepare the technical offer, the bidders should consider carefully the Technical Specifications (annexed) which establish what ICPAC is requesting. The offer must stick to them. Work/Delivery will be carried out in the below address

ICPAC Head office, Ngong town, Kibiko

Separate technical and financial proposal. Financial proposal should be password protected.

Financial proposal submitted with no password protection will lead to automatic disqualification.

3. Financial Offer

Submit quote in Kenya Shillings

Financial proposal should be password protected.

Request for the password for the financial offer will be through official email – procurement@icpac.net

4. Taxes and other charges

ICPAC is exempted to pay VAT on goods.

5. Period of validity of the offer

The offer will be binding for a period of 90 days after the deadline for submission of offers.

6. Subcontracting

Subcontracting will **NOT** be allowed.

7. Cancellation of the Tender

The contracting authority can cancel the tender on the following circumstances:

- There are no bidders or the bids presented are neither technically nor financially compliant with the tender
- Exceptional circumstances alter the object of the contract or make it impossible to accomplish
- ICPAC has found out behaviors against the mentioned code of ethics that recommend cancelling the procedure
- The economic or technical data of the project are altered

ICPAC may re-tender the contract under the new circumstances with new conditions and criteria to adapt to the changes.

8. Evaluation of Tenders

The tenders will be evaluated according to the Information provided in the tender application form and evaluation of specification provided against ICPAC specification. No other criteria shall be used.

Evaluation will be done according to LOTS. Each LOT will be evaluated and awarded separately.

9. Ethical Behaviour

The tenderers will abstain from any behaviour aimed at distorting competition or trying to influence the Tendering Committee by any means other than the content of the offer.

10. Terms of Payment

100% Payment after delivery and acceptance of the goods. Credit period is 30 days after delivery and acceptance.

11. Quantity

Description on the table below

	LOT NUMBER	ITEM	QUANTITY
1	LOT 1	Laptops – ICPAC1	2
2	LOT 2	Laptops – ICPAC2	2
3	LOT 3	Laptops - KMD	2
4	LOT 4	Desktops - KMD	2
5	LOT 5	Laptop - KRCS	2

ANNEX 1

DECLARATION FOR NOT BEING IN THE GROUNDS FOR EXCLUSION CONTAINED IN ART. 2.7. OF THE IGAD PROCUREMENT MANUAL

(Declaration to be filled up by all the bidders, in case of consortium by all its members. In the pre-qualification method, in the short list process as well as in the evaluation process)

*Identification of the
company (address, name,
contact person)*

Identification of the project: name, reference, publication

Dear Sir/Madame:

I hereby confirm that the
company/institution/NGO.....is not under any of the
conditions stated in art. 2.7 of the IGAD Procurement Manual, namely:

- i. That we have not been declared in bankruptcy or insolvent under the national law, are not under court administration, have not entered into an arrangement procedure with creditors, have not suspended, voluntarily or not our main business activities or are under any similar situation under the national regulation.
- ii. That we have not been convicted by a competent court of a criminal offence related to our professional activity, or related to fraud, corruption or involvement in a criminal or terrorist organization.
- iii. That we are not being prosecuted for not currently fulfilling our obligations related to the payment of social security contributions or other taxes in accordance with the legal provisions of the country where we are established in any of the IGAD countries.
- iv. That we are willing to be out of the bidding process if IGAD can prove that we are guilty of grave misconduct in previous tendering procedures or unethical behavior has been discovered at any stage of the tendering procedure.

We will be providing the proof when IGAD will make the request in case the contract is awarded.

Yours faithfully,

Name:

Date and Signature:

Stamp

ANNEX 2

TENDER APPLICATION FORM

PROCUREMENT OF IT EQUIPMENT - ICPAC/Q/042/2024

1. Identification of the bidder/tenderer

Name of the company	Data of the companies (<i>address and registration number</i>)	Nationality
Leader		
Other member		

2. Contact Person of the bidder (single bidder)

Name:

Email address:

Professional address:

Telephone number:

Fax number:

3. Attach Company Profile
4. Provide atleast 3 referees
5. Provide atleast 3 contracts/LPOs from the past 5 years
6. Valid Tax compliance certificate
7. Certificate of Incorporation

The undersigned declare that all the data provided by this document is true.

Name:

Position:

Signature:

SPECIFICATIONS - LOT 1

LAPTOPS – ICPAC1

MINIMUM SPECIFICATIONS FOR 14" APPLE MACBOOK PRO (M3 PRO) / EQUIVALENT	
Color:	Space Black
Processors:	Apple M3 Pro chip, 11-core CPU with 5 performance cores and 6 efficiency cores 14-core GPU Hardware-accelerated ray tracing 16-core Neural Engine 150GB/s memory bandwidth
Preloaded OS (Operating System):	macOS Sequoia factory installed OS
Display:	14.2-inch(diagonal)Liquid Retina XDR display; 3024-by-1964 native resolution at 254 pixels per inch
Memory:	18GB unified memory
Maximum Weight:	=<1.83kg
I/O(Input/Output)Ports and Slots Display Port:	SDXC card slot, HDMI port, 3.5 mm headphone jack, MagSafe 3 port. Three Thunderbolt 4 ports with support for: Charging, Display Port, Thunderbolt 4(up to 40Gb/s), USB 4 (up to 40Gb/s)
Multimedia:	1080p FaceTime HD camera Advanced image signal processor, High-fidelity six-speaker sound system with force-cancelling woofers, 3.5 mm headphone jack with advanced support for high-impedance headphones
WiFi:	Wi-Fi 6E(802.11ax)
Bluetooth:	5.3
LAN:	1000 Mbps through adapter (include adapter)
Adapters & Accessories:	<ul style="list-style-type: none"> ·USB-C to VGA adapter, USB-C to USB,USB-C to Gigabyte Ethernet ·Apple Magic Mouse 2 (match MacBook color) ·Professional Bluetooth headset with mic for video or tele-conferences
HDD:	1 TIB SSD
Productivity Software:	Latest Microsoft Office Pro with license
Portable External HD:	2 TB USB 3.0 SSD portable hard disk with USB-C connection for backups
Keyboard enhancement:	Backlit Magic Keyboard with: 78 (U.S.) or 79 (ISO) keys including 12 full-height function keys and 4 arrow keys in an inverted-T arrangement Touch ID Ambient light sensor,Force Touch trackpad.
Battery Life:	Up to 18 hours Apple TV app movie playback. Up to 12 hours wireless web 72.4-watt-hour lithium-polymer battery ³
Warranty:	Parts coverage (at least 2 years depot and on-site available), 1-year battery

SPECIFICATIONS - LOT 2**LAPTOP – ICPAC2**

SPECIFICATIONS FOR LAPTOP	
Processors	Intel®Core™Ultra 7 Processor with multiple cores
Preloaded OS (Operating System)	Windows 11 Pro 64-bit
Chipset	Intel®
Display	FULL HD but <= 14"
Memory	16GB
Maximum Weight	<2kg
I/O (Input/Output) Ports and Slots Display Port	Express Card slot and SD Card reader (optional);USB 3.0 (mandatory);HDMI (mandatory); VGA Port or adapter (optional).
Multimedia	Dual digital HD mics and 720p HD Camera.
Graphics	Graphics card with minimum 1 GB dedicated memory.
LAN & WiFi	· 1000 Mbps/1Gbps Ethernet. · IEEE 802.11 a,b,g,n,ac wifi.
Bluetooth	Yes
Accessories:	Professional Backpack: High quality branded backup to fit the laptop and accessories. Preferably from the laptop manufacturer.
HDD	· Internal 1 TiB SSD. · External 2TB SSD for backups.
Keyboard enhancement	Backlight keyboard
Productivity Software:	Microsoft Office 2021 Professional with license.
Battery Life	Up to 10 hours battery life.
Warranty	Parts coverage (at least 2 years depot and on-site available), 1 year battery.

SPECIFICATIONS - LOT 3

LAPTOP – KMD

CPU Intel Core i9 13th generation
GPU NVIDIA GeForce 940MX (4GB DDR5) 141 or 4GB Intel Arc A370M Graphics
Display: 15.6", Full HD (1920 x 1080), IPS
SSD 2TB
RAM: 32GB ,
OS: Windows 11
Battery: 41Wh, Li-ion, 3-cell
Dimensions: 378 x 252 x 20 mm (14.88" x 9.92" x 0.79")
Ports and connectivity
1x USB Type-C 3.0 (3.1 Gen 1), DisplayPort
2x USB Type-A 3.0 (3.1 Gen 1)
HDMI
Card reader SD
Ethernet: LAN 10/100/1000
Wi-Fi: 802.11ac
Bluetooth: 4.2
Audio jack: 3.5 mm jack
Anti reflection
HP 5MP IR Camera
BAND & OLUFSEN
Features
Backlit keyboard
Optical drive
Security Lock slot
Antivirus software (at least 12 month Subscription)
Ms Office 2016 or later software
+type- C charger

SPECIFICATIONS - LOT 4

DESKTOP - KMD

OS									
Windows 10 Pro 64									
Number of Processors 2, Scalable (8 cores minimum for each), Cache = or > 12MB									
Intel® Xeon® E5 2600 v4 processor									
Memory									
Standard 64GB DDR4-2666 ECC registered SDRAM(4x16GB) Memory Slots: 24 DIMMS with 2 processors									
Internal Storage ⁶									
4		TB		SATA		SSHD (7200			rpm)
Optical Storage ^{7,8}									
Slim SATA DVD-ROM; Slim SATA SuperMulti DVD writer; Slim SATA BDXL Blu-ray writer									
Mid-range 3D: NVIDIA® Quadro® M2000 (4 GB);									
Dedicated Graphics									
High-end 3D: NVIDIA® Quadro® K5200 (8 GB) or NVIDIA® Quadro® K6000 (12 GB)									
High performance GPU computing: NVIDIA® Tesla® K40									
I/O Controller									
HP IEEE 1394b FireWire PCIe (optional) HP Thunderbolt™ 2 PCIe 1-port I/O Card (optional)									
Audio									
Integrated Realtek HD ALC221									
Communications ⁹									
Integrated Intel® I218LM PCIe GbE; Intel® I210-T1 PCIe GbE (optional);									
Expansion Slots									
2 PCIe Gen3 x16; 1 PCIe Gen3 x8 (open-ended); 1 PCIe Gen2 x4 (open-ended); 1 PCIe Gen2 x1 (open-ended); 1 PCI Open-ended connector allows a greater bandwidth card to be installed physically into a lower bandwidth connector/slot.									
Ports and Connectors									
Front:	4	USB	3.0;	1	microphone;	1	headset		

Rear: 4 USB 3.0; 2 USB 2.0; 2 PS/2; 1 RJ-45; 1 audio line in; 1 audio line out
Input Devices ¹⁰
HP USB Keyboard; HP USB SmartCard Keyboard; HP USB 1000 dpi Laser Mouse; HP USB Optical 3-Button Mouse; HP SpacePilot Pro 3D USB Intelligent Controller; 3Dconnexion CADMouse

27 – Inch Display

LCD display
NATIVE RESOLUTION
1920 x 1080 @ 60 Hz
CONTRAST RATIO
1000:1 static; 10000000:1 dynamic
BRIGHTNESS
250 cd/m ²
PIXEL PITCH
0.311 mm
RESPONSE TIME
6 ms gray to gray with overdrive; 14 ms gray to gray (typ)/ 28 ms gray to gray (max)
SIGNAL INPUT CONNECTORS
1 VGA; 2 HDMI (with HDCP support)
DISPLAY TILT & SWIVEL RANGE
Tilt: -5 to +25°
DIMENSIONS (W X D X H)
24.45 x 7.66 x 17.94 in (with stand)

- I. External storage 2TB hard disk,
- II. UPS POWER BACKUP

SPECIFICATIONS - LOT 5**LAPTOP - KRCS**

SPECIFICATIONS FOR LAPTOP	
Processors	Intel®Core™Ultra 7 Processor with multiple cores
Preloaded OS (Operating System)	Windows 11 Pro 64-bit
Chipset	Intel®
Display	FULL HD but <= 14"
Memory	16GB
Maximum Weight	<2kg
I/O (Input/Output) Ports and Slots Display Port	Express Card slot and SD Card reader (optional);USB 3.0 (mandatory);HDMI (mandatory); VGA Port or adapter (optional).
Multimedia	Dual digital HD mics and 720p HD Camera.
Graphics	Graphics card with minimum 1 GB dedicated memory.
LAN & WiFi	· 1000 Mbps/1Gbps Ethernet. · IEEE 802.11 a,b,g,n,ac wifi.
Bluetooth	Yes
Accessories:	Professional Backpack: High quality branded backup to fit the laptop and accessories. Preferably from the laptop manufacturer.
HDD	· Internal 1 TiB SSD. · External 2TB SSD for backups.
Keyboard enhancement	Backlight keyboard
Productivity Software:	Microsoft Office 2021 Professional with license.
Battery Life	Up to 10 hours battery life.
Warranty	Parts coverage (at least 2 years depot and on-site available), 1 year battery.

