



PEACE, PROSPERITY AND  
REGIONAL INTEGRATION

# **INTERGOVERNMENTAL AUTHORITY ON DEVELOPMENT**

**REQUEST FOR PROPOSAL (RFP) FOR PROVISION OF SHORT-TERM  
CONSULTANCY SERVICES FOR  
REVIEWING AND UPDATING IGAD POST CONFLICT  
RECONSTRUCTION AND DEVELOPMENT (PCRD) FRAMEWORK**

**IGAD-PSD**

**Date : March 18, 2020**

**REF: IGAD-PSD/2020/03/01**



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**Invitation for Proposals to Provide Consultancy Services for  
Reviewing and updating IGAD Post Conflict Reconstruction and  
Development (PCRD) Framework**

Dear Sir,

**Invitation for Proposals to Provide Consultancy Services for Reviewing and  
updating IGAD Post Conflict Reconstruction and Development (PCRD) Framework**

Intergovernmental Authority on Development (IGAD)-PSD is a is mandated to coordinate on interventions for mitigating efforts for drought resilience, peace and security and economic corporation as a prerequisite for economic integration of the countries in horn of Africa; (Djibouti, Eritrea, Ethiopia, Kenya, Uganda, Somalia, Sudan, and South Sudan).

Thus IGAD-PSD invites potential candidates/consultants to tender for the provision of consultant services for Reviewing and updating IGAD Post Conflict Reconstruction and Development (PCRD) Framework

**The IGAD-PSD, has ascertained funds and intends to apply part for payments under the Contract for Consultancy Services for Reviewing and updating IGAD Post Conflict Reconstruction and Development (PCRD) Framework, and would like to invite you to submit in your proposal subject to the ToRs attached.**

You are invited to submit your most competitive proposal for the same Assignment not later than **April 15, 2020**.



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## **TERMS OF REFERENCES**

### **Invitation for Proposals to Provide Consultancy Services for Reviewing and updating IGAD Post Conflict Reconstruction and Development (PCRD) Framework**

#### **I. Background**

The IGAD Regional Post Conflict Reconstruction and Development (PCRD) policy framework has been developed in 2013 in line with the AU PCRD continental framework.

The policy framework defined a comprehensive set of measures that seek to address the needs of countries emerging out of conflict, prevent escalation of disputes, avoid relapse into violence, address the root causes of conflict, and consolidate peace building efforts leading to sustainable development. Therefore, the major objective of the PCRD framework is mainly to enable IGAD contribute to the post-conflict peace building processes of countries emerging out of conflict.

As a pilot exercise IGAD through its peace and security division implemented activities that include; trainings in post-conflict peace building with particular emphasis on South Sudan, Sudan, and Somalia aimed at enhancing their peace-building capabilities and draw lessons from a post-conflict situation.

Since countries in such a complex transition need to establish appropriate stabilization policies and strategies, the IGAD PCRD framework basically aims at supporting the development, implementation and monitoring of such policies, strategies and programs but as some countries were still in a conflict situation the PCRD framework could not be implemented as anticipated.

Considering this and changes and political transitions in the Horn of Africa in general and the peace processes in the specific countries of the region, IGAD intends to update



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the PCRDR Framework that was developed in 2013. It is with rational that this call is announced to recruit a consultant that review and update the framework.

## **II. Objective**

Objective of this assignment is to review and update the IGAD PCRDR Framework in line with the AU relevant continental policy and the IGAD comparative advantages in view of the regional peace processes.

## **III. Scope of the assignment**

- Provide theoretical basis for setting contextual priority, focus and approaches of interventions in a post-war transition.
- Considering diverse situations of peace and security issues in the region and with major focus on South Sudan, Somalia, and Sudan, provide overview of the complexity of the re-building processes.
- Elaborate on the components of the 2013 PCRDR framework in line with the currently changing dynamics in the region with main emphasis on complexity of the balances between post-war institutional fragility and reconstruction initiatives.

## **IV. Specific tasks**

1. Theoretical basis for Post-conflict peace building processes in general and IGAD region in particular, emphasizing on:
  - How national capabilities could be created in a post-conflict situation and the challenges.
  - How peace building policies, strategies and programs can be implemented in a transition period.
  - How country experiences of countries in Africa (Sub Saharan Africa), informs countries in the same situation.
2. Analysis of the situation of peace processes in the region (Somalia, Sudan, South Sudan) and opportunities to re-design the mandates of the related IGAD offices in line with the PCRDR policy framework.
3. Analysis of the major strategic pillars of the IGAD peace and security strategy and possibilities for aligning the PCRDR priorities with the existing programs.
- 4.



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5. Context of the region in promoting women in peace processes, CSOs, the Youth, and the Media.
6. Implementation of the AU PCRDR policy and aligning the IGAD PCRDR with that of the AU.

#### **V. Deliverables**

1. Inception report within 7 days of the signing of the agreement
2. First updated version of the PCRDR Framework 3 weeks after the approval of the inception report followed by internal validation
3. First final draft after one week of the internal validation followed by the MSs validation
4. Final report after one week of the MS validation.

#### **VI. Required skills**

The consultant for this assignment should have the following profiles and qualifications

- MA and above in social sciences, preferably in Sociology, Social anthropology, or International Relations
- Research experiences with grass root projects and programs
- Research experiences in post-war situation, IDPs etc.
- Knowledge of the IGAD region.
- Excellent communications and writing skills (English)

#### **VII. Duration and Location of the assignment**

The assignment is expected to be concluded within 35 days consultancy dates, including validation workshops.

The assignment is home based consultancy with travel to IGAD Peace and Security offices in Addis Ababa and Djibouti and African Union Commission.

#### **VIII. Submission for Expression of Interest**

Qualified and interested experts must provide information on how they are best placed to perform the job with financial and technical proposal that summarizes understanding of the TOR and details of plans to execute the assignment.



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## HOW TO APPLY

Interested Candidates/consultants must submit their financial and technical proposal (updated CV and non-returnable educational and work experience credentials with a cover letter) to the **address below in person, or by email no later than 12:00 Noon Local time on 15<sup>th</sup> April 2020.** Our address is:

Procurement Unit  
Administration and Finance  
IGAD Secretariat  
Avenue Georges Clemenceau  
E-mail: [procurement@igad.int](mailto:procurement@igad.int)  
P.O. Box 2653,  
Djibouti, Republic of Djibouti

**Women applicants are encouraged.**

With regards;

1. Bid Price: EUR

You are advised to utilize budget template given here below;

1. The Financial proposal prepared by the consultant should list the costs associated with the assignment. These costs normally cover remuneration for staff, subsistence, transportation, services and equipment, printing of documents, surveys etc as may be applicable.
2. The costs should be broken down to be clearly understood by the Contracting Authority.
3. The financial proposal shall be in **EUR** and be prepared using the format provided in this part



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### BREAKDOWN OF REMUNERATION

Names	Position	Input (staff months, or days as appropriate)	Remuneration rate	Total amount

### RELATED COSTS

No	Description	Unit	Quantity	Unit price	Total amount
1	Professional fees				
2	Air travel	Trip			
3	Road travel				
4	Subsistence allowance	Days			
5	Etc				

### MISCELLANEOUS EXPENSES

No	Description	Unit	Quantity	Unit price	Total amount
1.	Communication cost ; telephone etc				
2.	Drafting, reproduction of materials/reports				
3.	Workshop presentations				

4.	Etc		
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- a) The contract shall be awarded to the best evaluated and economically competitive Consultant/ offer that demonstrates similar assignment offered to a client of IGAD caliber done before.
  - b) Any duties, taxes and other levies payable: IGAD is exempted from all forms taxes.
  - c) The rate quoted by the consultant shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
2. Validity of Proposal: Proposals shall remain valid for a period not less than **30** days after the deadline date specified for submission.
  3. Proposals should be sent by completing and signing the price schedule at Annexure I enclosed and attaching any other documents required to be submitted under this invitation. You may also reply by sending a Proposal on your own company's letterhead, but the terms and conditions specified in the RFQ will take precedence over any terms and conditions stated in your Proposal. You may attach documents evidencing your dealership in the required items.
  - 7. Where applicable, Proposals shall give a comprehensive methodology, approach and schedule of activities subject to terms of references.**
  8. Evaluation of Proposals: The Contracting Authority (IGAD) will evaluate and assess the Proposals determined to be substantially responsive i.e. which (a) are properly signed; and (b) conform to the terms and conditions, For the purposes of the evaluation, the rates excluding taxes and duties but including expenses like air travel, inland transport, daily subsistence allowance, accommodation etc. shall be considered.
  9. The Proposals would be evaluated for quoted/tendered proposal.
  10. Award of contract: The contracting authority will award the contract to the consultant whose Proposal has been determined to be substantially responsive and who has offered the most economically advantageous proposal.





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11. Notwithstanding the above, the Contracting Authority reserves the right to accept or reject any Proposals and to cancel the tendering process and reject all Proposals at any time prior to the award of contract.
12. The consultant whose bid is accepted will be notified of the award of contract by the Contracting Authority prior to expiration of the Proposal validity period. The terms of the accepted offer shall be incorporated in the purchase order.
13. Payment shall be made within 30 days after delivery of services.

#### **HOW TO APPLY**

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With regards;