Durable Solutions Unit
Ministry of Planning, Investments and Economic Development
The Federal Government of Somalia

Terms of Reference for Durable Solutions Monitoring and Evaluation Expert

Job Title: Durable Solutions Monitoring and Evaluation (M&E) Expert
Reports to: Director for Durable Solutions Unit
Classification: Consultancy
Duty Station: Mogadishu, Somalia
Contract Period: One year, renewable

1. Context:

Under the Regional Grant to Somalia, DRDIP aims at addressing the institutional capacity gaps existing within the FGS in responding to durable solutions in areas of return and reintegration (Mogadishu, Kismayu and Baidoa). To achieve this, IGAD Regional Secretariat on Forced Displacement and Mixed Migration (IGAD RS) commissioned a rapid assessment\(^1\) to assess the capacity, processes, and systems building needs in support of return and reintegration which also included mapping and profiling of key actors. The assessment delivered recommendations on enhancing the capacity of the Federal Government of Somalia (FGS), regional and local governments to take leading roles in supporting return and (re)integration of Somali refugees. Drawing from these recommendations and FGS priorities, an Implementation Plan was developed after thorough consultations with relevant government agencies and institutions and the World Bank. The Plan outlines five outcomes as follows: (i) Strengthen existing coordination mechanisms at both federal and regional level; (ii) Policy development and legal frameworks to promote durable solutions; (iii) Strengthening Information System for Durable Solution to the Forced Displacement; (iv) Specific technical assistance; and (v) Enhanced and Effective Monitoring, Evaluation and Learning System.

The implementation of this Plan is aligned to the overall integrated services delivery in areas of return and reintegration. It aims at achieving sustainable durable solutions for all displacement affected populations. This is a priority for the Federal Government of Somalia (FGS) as is laid out in the country’s National Development Plan (NDP) 2020 – 2024, Social Development Road Map and other relevant frameworks and policies. As a result, the Durable Solutions Unit (DSU) was established in the Ministry of Planning, Investment and Economic Development (MoPIED) to strengthen government leadership in addressing displacements, coordinating and facilitating durable solutions and enhancing strategic prioritization of key durable solutions interventions in the national development plan and the Social Development Road Maps and other relevant frameworks.

IGAD RS is providing technical assistance to DSU (within MoPIED) through the recruitment of a Durable Solutions Monitoring and Evaluation Expert. Successful candidate will closely work with the

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\(^1\) Capacity and institutional assessment for development of areas of return and integration in Somalia
Directorate of Monitoring and Evaluation and will be responsible for ensuring that durable solutions projects implemented in Somalia are tracked, monitored and evaluated on a regular basis and will also strengthen planning and coordination and organizing meetings and follow up action points, to contribute the durable solutions sectors of the National Development Plan (NDP) 2020 – 2024.

2. Core Duties and Responsibilities:

2.1 Knowledge creation
   a) Design, roll out and maintain a data management system for monitoring, reporting and learning for the Durable Solution Unit (DSU) within the MoPIED;
   
   b) Undertake an analysis of durable solutions interventions and regular reports with a view of designing appropriate training and capacity development measures to strengthen M&E, reporting and learning functions for the Unit;
   
   c) Support the development of communication materials including messaging content on best practices, lessons learnt, progress updates and any other information relevant to the Project stakeholders;
   
   d) Design and manage an information and knowledge management system to systematically create, share and apply knowledge to better achieve DSU objectives;
   
   e) Prepare and conduct regular evaluation of the DSU activities in all FMS;

2.2 Knowledge sharing and learning
   a) Ensure consolidated FMS reporting on DSU activities by compiling the respective progress reports as well as provide specific capacity support to each regional Durable Solution Unit (at FMS level);
   
   b) Regularly update and share projects/programs information including progress of interventions by partners at the FMS level;
   
   c) Support preparation for and organization of learning events and workshops and carry out dissemination of publications as appropriate;
   
   d) Support in conducting trainings and seminars for DSU/DSS staff on identified areas of the Knowledge Management Cycle including their role and expected deliverables;

2.3 Coordination
   e) Facilitate planning and coordination of M&E activities with all stakeholders working on durable solutions sector to enhance cooperation between all stakeholders;
   
   f) Support establishment of one coordination platform among all durable solutions sector stakeholders (partners and line ministries), for both federal and states level other government institutions regarding M&E;
   
   g) Work with federal line ministries, Federal Member States, partners and other stakeholders to ensure that monitoring activities are adequately resourced, with sufficient project and support staff and adequate budget;
h) Coordinate with other specialists in the DSU/DSS and IGAD RS in determining the focus of the events, reports and preparation of dissemination material;

i) Work in collaboration with the DSU staff in FMS in determining capacity support needed and rendered;

j) Coordinate the design and implementation of research and studies commissioned under DSU/DSS;

k) Coordinate the production and dissemination of evidence-based knowledge generated by DSU through writing, editing and reviewing technical notes, information briefs, case studies, policy briefs, infographics, reports, maps etc;

l) Coordinate activities related to knowledge sharing such as learning activities, field visits, technical presentations and forums at federal and regional levels;

2.4 Monitoring and Evaluation

- Monitor the relevance of durable solutions programs and projects to the needs of the displacement affected communities in line with national priorities and plans;

- Develop a brief Federal Member States (FMS) engagement strategy on how to engage with stakeholders, including as relates to M&E processes and ensuring that detailed and feasible project monitoring plans are developed and implemented;

- Facilitate development of appropriate project monitoring tools, plans and indicator tracking matrices for durable solutions programmes;

- Conduct regular analysis and action planning meetings to compare data against project milestones, targets, and quality expectations, identify issues requiring further attention and define action needed;

- Gather the project information including completion reports from implementing government institutions and partners;

Required Qualifications & Experience

A post-graduate qualification (MSc level or higher) in Social sciences, management sciences, or international development or any other relevant discipline;

- A minimum of five-years experience in designing and implementing evaluations, monitoring tools, learning tools, research methods and approaches (including quantitative, qualitative and participatory) for project and programmatic level;

- A minimum of five years’ experience in the design and implementation of M&E in projects implemented by government, international NGOs, UN Agencies or private sector;

- Experience working in government, international NGOs, UN Agencies or private sector;

- Demonstrated flexibility to work under pressure in a complex and changing environment;

- Experience in working on forced displacement programming, mixed migration, refugee, return and reintegration will be an added advantage;

- Data and information management and analysis and good report writing skills;
• Strong, proactive leadership in complex multi-stakeholder contexts;
• Excellent report writing and communication skills;
• Excellent diplomatic and negotiation skills;
• Excellent analytical and problem-solving skills;
• Fluency in written and spoken English and Somali;