



PEACE, PROSPERITY AND
REGIONAL INTEGRATION

TERMS OF REFERENCE

Preparation of A State Of The Region Report On Beijing +25

1.0 Background

The Intergovernmental Authority on Development (IGAD) principally focuses on addressing shared challenges in its members states around three broad areas of: Agriculture and Natural Resources Management; Peace and Security; and Economic Integration and Social Development. These areas are elaborated in an overarching regional strategy as well as complementary policy/programme frameworks and instruments. A specific Gender Policy and Gender Strategy (2016-2020) institutionalize the promotion of gender equality and women's empowerment (GEWE). To this end, IGAD Secretariat undertakes various interventions to promote GEWE both at regional and Member States levels, in line with mandates from international, continental and regional treaties, declarations and policies, including from the African Union and the United Nations.

In 2020, the world commemorated the twenty-fifth anniversary of the Fourth World Conference on Women and adoption of the Beijing Declaration and Platform for Action (BPFA, 1995). The BPFA is a comprehensive roadmap for GEWE and serves as the principal gender agenda outlined in twelve critical areas of concern and articulated a vision for women and girls to have equal rights, freedom and opportunities in all spheres of society and to live their lives free from want, fear and violence.

IGAD Member States prepared national progress reports highlighting key achievements, challenges, lessons learnt and unmet needs for further action. The national reports fed into a continental dialogue steered by the African Union in 2019 and followed by a global review by the UN early 2020.

Against this backdrop, IGAD Secretariat will synthesize and distill national reports on Beijing + 25 with the view to aggregating, consolidating and documenting progress, challenges and lessons learned at regional level to inform strategies and actions to be pursued through regional cooperation to deepen the gender agenda in the Horn of Africa over the next five years.

To this end, IGAD Secretariat seeks the services of an individual consultant carry out the above task.

1.1 Rationale for the state of the region report

Promotion of gender equality and women's empowerment is a normative requirement enshrined in various international, continental, regional and national policy and legal frameworks. It is acknowledged that GEWE is not only a human rights imperative but also an instrumental quality and necessary pre-requisite for sustainable development.

The normative frameworks implore regional bodies to play a critical role in promoting implementation of agreements and action plans among Member States. They also play a crucial role in monitoring implementation and coordinating actions to address common challenges including those of cross-border or trans-boundary nature. The state of the regional report therefore crucial for illuminating regional insights, trends and strategic directions for GEWE.

2.0 Objectives of the assignment

2.1 Overall objective

To enhance promotion of women's human rights in the region

2.2 Specific objectives

To support IGAD Secretariat prepare a State of the Region Report in Implementing Beijing +25 Plan of Action

3.0 Expected results/deliverables

The main result/deliverable of the assignment will be a State of the Region Report in Implementing Beijing +25 Plan of Action

4.0 Scope of Work

- i) Compilation of National Progress Reports on Beijing + 25
- ii) Carry out desk review of national reports, synthesize and distill reported data and indicators on progress for each of the Beijing +25 critical areas of concern (12 in total)
- iii) Stakeholder engagement (including IGAD Gender Focal Points in Member States, virtually) and ensure alignment and validation of information
- iv) Prepare draft report and submit IGAD Secretariat for review, discussion and inputs. The report must adapt the Guidance Note for the Beijing +25 National Reviews to suit the regional level
- v) Prepare appropriate illustrations to show a regional state of affairs (including charts and graphs)
- vi) Stakeholder engagement (to receive feedback, inputs and validation)
- vii) Revise report to address comments and submit the final copy
- viii) Produce the report in English (to be translated into French by IGAD)

5.0 Duration and time frame

The total duration of the consultancy/task is expected not to exceed 60 calendar days from date of commissioning. The consultancy will be executed between September and November 2020. The consultant is expected to submit all the deliverables to IGAD Secretariat, by 30th November 2020.

6.0 Qualifications and Experience

- Advanced University Degree (Masters or equivalent) in Gender Studies, Social Sciences, Human Rights, Development Studies or related field.
- At least ten (7) years of relevant professional experience in preparing country or regional status reports on implementation of international, continental or regional normative frameworks
- Demonstrated knowledge of Beijing Platform for Action tracking mechanisms, progress and trends since 1995
- Good knowledge of gender equality and women's empowerment issues, priorities and situation in IGAD region
- Good research, writing and presentation skills
- Fluency in spoken and written English. Knowledge of French will be an added advantage.

7.0 Reporting

The Consultant(s)/firm will report to the Director of the Planning, Coordination and Partnerships Division (PCPD), through the Programme Manager, Gender Affairs, IGAD Secretariat.

8.0 Mode of payment

- The firm will be responsible for remitting its own taxes.
- The firm will be responsible for medical and life insurance cover for the duration of the assignment.
- Payment of professional fees will be made upon delivery and formal approval of products. The first down payment of 30% will be made after receipt and approval of the final inception report. The balance of 70% will be paid upon successful completion of the contract agreement and submission of the final report.

9.0 How to apply

Interested firms should submit technical and financial proposals including

- Interpretation of the Terms of Reference
- Detailed approach/ methodology for synthesis and distillation of information from national reports
- Stakeholder engagement strategy in view of COVID-19 containment measures
- Evidence of registration/legal status (for firms)
- Profile of the team leader
- Profiles of other key personnel to be engaged in the assignment and their specific roles
- Examples of previous works of a similar nature and selected client list
- Detailed work plan and budget

All submissions with the subject 'Development of Gender Capacity Development Tool kit Services to IGAD' should be made procurement@igad.int **by Monday 24th August 2020 14hr00 EAT** and sent to the address below in person, or by mail or by email.

Procurement Unit
Administration and Finance
IGAD Secretariat
Avenue Georges Clemenceau
E-mail: procurement@igad.int
P.O. Box 2653,
Djibouti, Republic of Djibouti

Women applicants are encouraged.