1. **Background**

The IGAD Center of Excellence in Preventing and Countering Violent Extremism (ICEPCVE) was established to promote regional sharing of good practices and lessons learnt in preventing and countering violent extremism initiatives and to bring together actors involved in preventing and countering violent extremism work in the region to ensure an inclusive and holistic approach. Complementing the work of IGAD, ICEPCVE collaborates with partners to strengthen the capacity of at-risk communities. One way of achieving this objective is to develop and implement training programmes and materials to contribute to the prevention of radicalization to violent extremism and the spread of propaganda and fake news.

Since 2016, ICEPCVE has successfully held several communication training workshops across the IGAD member states, benefitting participants from faith-based organization, media outlets and civil society organizations.

2. **Purpose of Assignment**

In collaboration with the Global Engagement Center of the US State Department, ICEPCVE will implement an advanced three-day course is a highly practical training designed to enhance the skills of participants to produce infographics and illustrations to effectively prevent and counter violent extremist ideologies.

3. **Requested services and tasks of the contractor**

At the end of the 3-day training participants will have produced videos, infographics and illustrations with alternative and counter messages against violent extremism.
The consultant shall perform the following tasks:
   a) Capture relevant footage from activities at the workshop and package into a video not more than 4 minutes long. The consultant will package the videos (with voice over and sound track) for social media and alternative high-res versions
   b) Capture high-resolution photos, at least 60, for ICEPCVE’s database

4. **Expected outputs and deliverables**

The Consultant is expected to provide the following deliverables.

<table>
<thead>
<tr>
<th>Deliverables</th>
<th>Deadline</th>
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<tbody>
<tr>
<td>12 photos in high-res and low-res versions to use for reporting after the workshop</td>
<td>During the workshop</td>
</tr>
<tr>
<td>Finalized and packaged video</td>
<td>30 March 2020</td>
</tr>
<tr>
<td>60 edited and captioned photographs</td>
<td>30 March 2020</td>
</tr>
</tbody>
</table>

5. **Quality requirement**

The outputs must be in full conformity to the standards of ICEPCVE. The video and photos should portray the essence of the training – to build the capacity of youth, women, civil society and faith-based organizations to use data to develop alternative and counter narratives against violent extremism.

6. **Methodology**

The consultant will participate in the 3-day workshop for filming and shooting purposes.

7. **Location and Duration of the assignment**

The assignment commences March 2020. The exact dates will be provided to the selected consultant. The duration of the assignment is three (3) working days. The assignment must be accomplished and all related outputs must be submitted by 31 March 2020. The tasks will be carried out in Djibouti.

8. **Requirements for the Consultant**

   **Education and Experience**
   - University degree in Social Studies or other relevant field
   - At least three (3) years experience in video production
   - Knowledge on preventing and countering violent extremism
• Experience working with government or with a recognized national, regional or international organization.

**Competencies**

• Ability to produce high quality videos and capture high quality photographs
• A sound knowledge and understanding of audio-visual production production
• Ability to work under minimum supervision and to meet deadlines set for deliverables.
• Excellent communication skills.
• Competence in video and photo production equipment and software

**Languages**

Fluency in written and spoken English. Knowledge of French is an added advantage.

**Submission of Applications**

Applicants should send via email

• A brief company profile, not more than 3 pages
• Two links to videos successfully produced (Do not send attachments)
• Two links to a photography portfolio (Do not send attachments)
• A cover letter specifying their professional qualifications and estimated cost for the consultancy

*(Please do not send videos or photos as attachments).*

To procurement@igad.int with cc to icepcve@igad.int indicating Video and Photo documentation for March 2020 workshop as the subject, no later than COB on 24 February 2020. Please note that only short-listed candidates will be notified.